

Select Committee Agenda



Governance Select Committee Tuesday, 29th November, 2016

You are invited to attend the next meeting of **Governance Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Tuesday, 29th November, 2016
at 7.15 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

J Leither - democraticservices@eppingforestdc.gov.uk
(01992 56 4756)

Members:

Councillors N Avey (Chairman), G Chambers (Vice-Chairman), D Dorrell, L Hughes, S Jones, S Kane, H Kauffman, M McEwen, L Mead, B Rolfe, D Stallan, B Surtees, H Whitbread and D Wixley

SUBSTITUTE NOMINATION DEADLINE:

18:15

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Director of Governance) To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 5 - 10)

(Director of Governance) To agree the notes of the meeting of the Select Committee held on 29 September 2016 (attached).

4. DECLARATIONS OF INTEREST

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the

Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 9 of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 9 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 11 - 16)

(Chairman / Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Committee. This is attached along with an ongoing work programme. Members are asked at each meeting to review both documents.

6. INVITATION TO ESSEX COUNTY COUNCIL HIGHWAYS TO DISCUSS THEIR CONSULTATION WORK ON DISTRICT PLANNING APPLICATIONS

(Director of Governance) Members requested that an invitation be sent to Essex County Council Highways for them to attend a meeting of this Select Committee to discuss the consultation work they do in relation to District planning applications. Essex County Council has confirmed that an officer will be attending. This meeting will be a single issue one held in the Council Chamber on Tuesday 31 January 2017.

It would be advisable for Members to use this meeting to discuss questions and themes which can be submitted to Essex County Council in advance of the 31 January.

7. DEVELOPMENT MANAGEMENT CHAIR AND VICE CHAIR'S MEETING

(Director of Governance) To receive feedback from meetings of Chair and Vice-Chair of the Area Planning and District Development Management Committees. This group had met on 4 October 2016. Report to follow.

8. CORPORATE PLAN KEY ACTION PLAN 2016/17 - QUARTER 2 PROGRESS (Pages 17 - 24)

(Director of Governance) To consider the attached report and appendix.

9. KEY PERFORMANCE INDICATORS 2016/17 - QUARTER 2 PERFORMANCE (Pages 25 - 38)

(Director of Governance) To consider the attached report and appendices.

10. EQUALITY OBJECTIVES 2016-2020 - 6 MONTHLY REPORTING (Pages 39 - 52)

(Director of Governance) To consider the attached report and appendix.

11. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

12. DATE OF THE NEXT SELECT COMMITTEE MEETING

The next meeting of the Select Committee will be held on Tuesday 31 January 2017 at 7.15p.m. in the Council Chamber.